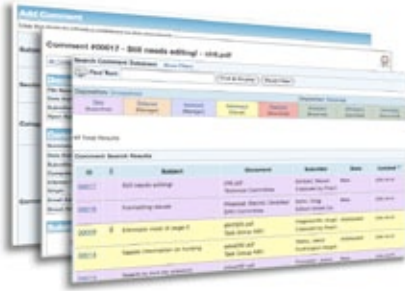


Kavi Comment Tracker

Facilitate the formal collection and management of comments during public review, balloting, and more



With Kavi Comment Tracker, organizations can easily gather comments from both members and the public through web-based forms tailored to standards development. Intuitive interfaces display comment resolution status, bringing focus to comments requiring attention and freeing administrators from cumbersome comment management tasks.

Features

- Seamless integration of Kavi Workspace permissions
- Comment sharing on a per-document basis
- Complete comment archives
- Exportable comment history
- Color-coded resolution status
- Comment owners and assignments
- Attached supporting files possible
- Email notifications of new comments

Collect comments in standards-specific format

Each time a new document is created or uploaded, developers can opt to allow or disallow commenting. Comments may be collected during the entire development process or limited to specific time windows. When submitting a comment, participants must indicate a subject, text, and category, as well as a proposed solution and the document section, page, and line number. Supporting files may also be attached to comments.

Archive and report on comments

All comments are stored in an online database where interested parties can review them. This data can be exported to a spreadsheet for offline use. Addressing concerns regarding comment resolution is an integral part of audits, and Kavi Comment Tracker automatically provides a complete resolution history with each and every comment submitted.

Safely collect public comments

For organizations who choose to open documents up for public review, a publicly accessible form appears for comment collection. This form collects the commenter's name, email, and contact information alongside their comment, and also includes spam-prevention measures.

Facilitate comment management with an intuitive interface

On the Comments page, a color-coded table highlighting status gives an easy-to-read comment overview, making it simple for comment managers to identify which comments are still in need of resolution. Using filters narrows the number of comments displayed, whether by submitter, status, date, category, or other factors. Comment status can be updated individually, or bulk updates can modify multiple comments at once.